



Position Description for
Event Production – On Call

Title: Event Tech

Reports to: Engineer—Technical Services

Minimum Qualifications: Proficiency in Sound, Lighting and Video production. Demonstrated experience in group work settings, work organization, and multi-tasking skills. Adheres to Staff Core Values.

Employment Status: As Needed

Summary of Position: Assist Event coordinator by providing Audio/ Visual services to clients renting facilities

Examples of Duties:

- Sound Engineering, Technical Director, Lighting Engineer, Producer for events
- Assists in new equipment installation.
- Performs other duties as agreed upon.

Outcomes required from this position:

- Contributes to well-being of clients; tends to vision and values of NHLC.
- Real world skill in production.
- Well-developed skills in troubleshooting tech issues.

Knowledge, Skills, and Abilities:

Required:

- Lives a Christ-centered, Spirit-filled life by demonstrating the Gifts and Fruits of the Spirit.
- Organizational Skills.
- Ability to multi-task effectively.
- Ability to train and mentor others.
- Strong Inter-personal skills.
- Self-Motivated.
- Detail oriented and organized.
- Ability to work independently.
- Flexible with balancing hours and the short notice demands of events

- Actively engaged in continuing education and pro-active in current and developing technologies.

Optional but desirable:

- Pro Presenter,
- Video systems,
- Internet streaming.